

PRIVACY STATEMENT

**This General Privacy Statement is effective from October 29, 2024.
Last updated on October 29, 2024.**

The protection of your personal data is important to us.

Your privacy is important to us, and we want you to understand our practices with respect to the gathering and handling of your personal data.

This Privacy Statement describes how we Process the personal data which we receive from you:

- through your submission of the SEED (Science, Education and Employment Development) Scholarship application.

Imperial Oil provides additional privacy notices for specific uses of certain personal data. For example, we provide additional notices to visitors to our facilities, to our suppliers, to job applicants, to users of specific mobile Apps, and to participants of our loyalty card programs. The relevant Imperial Oil affiliates will Process the personal data in accordance with the privacy notices they provide for such specific uses. When these notices apply to you, we recommend that you read them carefully. You can find links to relevant notices and more information about Imperial Oil's privacy program [here](#).

In this Privacy Statement, we use certain defined terms. In order to understand the meaning of the defined terms, we refer you to [Section 13, Defined Terms](#).

1. INDIVIDUALS TO WHOM THIS PRIVACY STATEMENT IS ADDRESSED

This Privacy Statement is addressed to:

The purpose of this Privacy Statement is to inform you about:

- 1. Individuals to whom this Privacy Statement is addressed**
- 2. Identity of the Imperial Oil affiliate collecting the personal data as Data Controller**
- 3. Imperial Oil's compliance with data protection laws**
- 4. Collection of personal data**
- 5. Disclosure of personal data to third parties**
- 6. Accuracy of personal data**
- 7. Individual's rights**
- 8. Automated decision-making**
- 9. Records retention**
- 10. Questions and complaints**
- 11. Defined terms**
- 12. Changes to this Privacy Statement**

- visitors of the Site;
- recipients of electronic or other communications which contain or refer to this Privacy Statement; and
- individuals with whom the Data Controller(s), listed in Section 2 below, have a business relationship, such as customers, and external stakeholders.

2. IDENTITY OF THE IMPERIAL OIL AFFILIATE COLLECTING THE PERSONAL DATA AS DATA CONTROLLER

The Imperial Oil affiliate which operates the Site pertaining to its business activities is the Data Controller of the personal data collected through the Site. If you have a contractual or other business relationship with an Imperial Oil affiliate, such affiliate is the Data Controller of the personal data that it collects from you in the context of that relationship.

In case you have questions, please contact data.privacy.office@exxonmobil.com.

The Imperial Oil affiliate(s) acting as the Data Controller of the personal data, may transfer all or some of the personal data to Imperial Oil affiliates worldwide which may be located in third countries that are not regarded as providing an adequate level of protection to the personal data. The transfers take place in accordance with [Section 7](#) below.

3. IMPERIAL OIL'S COMPLIANCE WITH DATA PROTECTION LAWS

Imperial Oil is committed to collecting and using personal data in a lawful manner.

Imperial Oil will ensure that, when it Processes personal data, the Processing is allowed under applicable data protection law. In the EEA, UK and Switzerland, this means that in particular Imperial Oil shall assess whether and which justification (*legal basis*) it has for the Processing of personal data, as stipulated in the EU General Data Protection Regulation and applicable law. Justification for processing can, depending on the situation, include:

- Imperial Oil's legitimate business interest, unless such interests are overridden by the interests or fundamental rights and freedoms of the Individual, and/or
- The performance of a contract to which the Individual is a party, and/or
- Compliance with a legal obligation to which Imperial Oil is subject, and/or
- In order to protect the vital interests of the Individual, and/or

- Your consent to the Processing of your personal data for one or more specific purposes. In that case, you may withdraw your consent at any time.

For more information on particular data processing activities, the purposes of this processing, and a description of the specific personal data, please review the table in [Section 4](#).

Individuals may object to the Processing of their personal data, and we will consider such objections carefully where required by law. For more information about your rights with respect to how we process your personal data, please refer to [Section 9](#) and/or contact the Imperial Oil Data Privacy Office via data.privacy.office@exxonmobil.com.

4. COLLECTION OF PERSONAL DATA

In this table we describe the categories of information that we gather via the Site and in connection with our business relationship with you. We also describe the purpose and legal basis, where applicable, for using and processing the information.

When Imperial Oil relies on its legitimate interest as a legal basis to Process personal data, Imperial Oil will ensure that these interests do not disproportionately and adversely impact an individual’s rights and freedoms.

When Imperial Oil relies on an individual’s consent as a legal basis to Process personal data, individuals can withdraw their consent at any time. Visitors wishing to withdraw their consent should notify us at data.privacy.office@exxonmobil.com and we will stop the Processing of your personal data as soon as reasonably possible.

Categories of personal data	Business Purpose of Processing of personal data	Legal basis, where applicable, of Processing	Categories of Sources	Categories of Third Parties to whom information is shared, if applicable

<p>Identifiers, like name, non-business contact details, education background (including transcripts), work experience/employment history, race/ethnic origin (Six Nations Band membership), career objective, interests and activities, and signature.</p>	<p>As part of the SEED Agreement between Six Nations and Imperial Oil, a scholarship is offered to students who strive for success by pursuing further education. Imperial Oil's business purpose of processing your personal data, is to enable you to apply for a SEED Scholarship.</p>	<p>Imperial Oil's legitimate business interest in reviewing SEED Scholarship Applications to select recipients.</p>	<p>We collect this information directly from you through completion and submission of your SEED Scholarship application.</p>	<p>We may share this information with Six Nations Elected Council who may be assisting us with our business purposes.</p>
<p>Identifiers, like name, non-business contact details, education background (including transcripts), work experience/employment history, race/ethnic origin (Six Nations Band membership), career objective, interests and activities, and signature.</p>	<p>As part of the SEED Agreement between Six Nations and Imperial, a scholarship is offered to students who strive for success by pursuing further education. Imperial Oil's business purpose of processing your personal data, to reach out to past recipients to reapply for the SEED Scholarship and to apply for Imperial Oil job opportunities.</p>	<p>Imperial Oil's legitimate business interest to retain personal data to contact past recipients to reapply for the SEED Scholarship and to apply for Imperial Oil job opportunities.</p>	<p>We collect this information directly from you through completion and submission of your SEED Scholarship application.</p>	<p>We may share this information with Six Nations Elected Council who may be assisting us with our business purposes.</p>

5. DISCLOSURE OF PERSONAL DATA TO THIRD PARTIES

We contract with other companies and persons to perform functions on our behalf. They have access to personal data needed to perform these business purposes.

For example, Imperial Oil may share your personal data with Six Nations Elected Council to name and acknowledge scholarship application recipients.

Six Nations Elected Council have access to your personal data needed to perform this business purpose but may not use it for other purposes.

Before any personal data is shared with service providers, we enter into a written agreement which requires them: (1) not to make any unauthorized disclosures of the personal data; (2) to use the personal data only for the specified purposes and only according to the instructions received from Imperial Oil; (3) to retain the personal data only as long as necessary or to protect company interests; and (4) to have in place adequate and appropriate security measures.

In some circumstances, Imperial Oil will disclose personal data to competent authorities and legal advisors.

Imperial Oil does not, and will not, sell personal information to third parties.

6. ACCURACY OF PERSONAL DATA

Imperial Oil endeavors to keep personal data that it collects accurate and complete. Imperial Oil relies on the individuals to maintain the accuracy and completeness of the personal data. Please inform Imperial Oil if your personal details change, including the context in which the personal data was provided, e.g. in connection with a specific product or service.

7. INDIVIDUAL'S RIGHTS

Applicable law may give you certain rights with respect to your personal data.

In order to submit a verifiable consumer request to exercise your right to know about, or delete, your personal information, please visit Imperial Oil's privacy program [landing page](#) where you may submit your request via email, web form or via phone.

In some circumstances, you also have a right to request a portable extract of your personal data, which will allow you to reuse your personal data for your own purposes.

You also have a right to lodge a complaint to the data protection supervisory authority in your country.

For more information about the specific mechanisms available to exercise these rights, please contact the data.privacy.office@exxonmobil.com.

To facilitate our efforts to address your request, please let us know the circumstances in which you initially provided Imperial Oil with your personal data, e.g. in connection with a specific product or service.

8. AUTOMATED DECISION-MAKING

Imperial Oil does not use automated decision-making unless it is (i.) necessary for entering into, or performance of, a contract between the Individual and Imperial Oil and its affiliates, (ii.) permitted or required by law, or (iii.) based on the Individual's explicit consent.

Automated decision-making refers to decisions that produce legal effects concerning an Individual or significantly affect the Individual and which are based solely on automated Processing (i.e. no human intervention) of personal data. Imperial Oil shall implement suitable measures to safeguard the Individual's rights and freedoms and legitimate interests when automated decision-making is used.

9. RECORDS RETENTION

Imperial Oil retains personal data as long as necessary to meet the purposes for which the data was collected, to exercise its legal rights and to ensure compliance with applicable law. Imperial Oil applies the following criteria in order to determine when to retain or delete the personal data: from the time of the scholarship application's submission plus 3 years.

10. QUESTIONS AND COMPLAINTS

Imperial Oil is committed to protecting your personal data as described in this Privacy Statement and as required by applicable laws. If you have any questions about this notice or our handling of your personal data, or if you would like additional information, please contact:

- Imperial Oil Limited
- 505 Quarry Park Blvd. S.E., Calgary, Alberta, T2C 5N1 or
- call 1-833-835-2644

To contact the Privacy Officer, please email at data.privacy.office@exxonmobil.com.

[Return to Table of Contents](#)

11. DEFINED TERMS

The term “Data Controller” means the natural or legal person (in the case of Imperial Oil, the relevant Imperial Oil affiliate) which determines the purposes and means of the Processing of personal data.

“Imperial Oil” and/or “Imperial Oil affiliates” mean (a) Imperial Oil Limited or any parent of Imperial Oil Limited, (b) any company or partnership in which Imperial Oil Limited or any parent of Imperial Oil Limited now or hereafter, directly or indirectly (1) owns or (2) controls, more than fifty per cent (50%) of the ownership interest having the right to vote or appoint its directors or functional equivalents (“Affiliated Company”) and (c) any joint venture in which Imperial Oil Limited, any parent of Imperial Oil Limited or an Affiliated Company has day to day operational control.

By “Processed” or “Processing” we mean any operation(s) which is performed on personal data, whether or not by automated means, such as collection, recording, organizing, structuring, storage, adaptation, alteration, retrieval, consultation, use, disclosure, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.

12. CHANGES TO THIS PRIVACY STATEMENT

We reserve the right to change this Privacy Statement at any time without notice. When we make material changes to this Privacy Statement, we will post the changes on this page and update the revision date at the top of the Privacy Statement. We encourage you to review our Privacy Statement regularly for updates.